

Administrative Fees related to Trade Licensing
(point 148 of Annex to Act No 145/1995 Coll. on Administrative Fees)

a)	Issue of a Certificate of Trade Authorisation	
	1. for each unregulated trade	5 Euro
	2. for each craft or each regulated trade	15 Euro
b)	An extract from the public section of the trade register of one entrepreneur	3 Euro
c)	Issue of an overview of data registered in trade register	3 Euro
d)	Issue of a substitutive Certificate of Trade Authorisation as a substitution for lost, destroyed, damaged or stolen Certificate of Trade Authorisation	6 Euro
e)	Issue of a permission to execute the office of an authorised representative in more than one establishment	6 Euro
f)	Updating the data in a Certificate of Trade Authorisation	3 Euro
g)	Notification of suspension of pursuit of trade or notification of change of time period of suspension of pursuit of trade	4 Euro
h)	Issue of a certificate on passing a qualification examination before Examination Board under a special regulation ³³⁾	6 Euro
i)	Issue of a certificate of character and length of professional practice ^{33a)}	6 Euro
j)	Issue of a certificate of recognition of professional practice	20 Euro
k)	Issue of a decision on the recognition of professional qualification of a citizen of the member state of the European Union, or a state which is a party to the agreement on the European Economic Area and the Swiss Confederation for the purpose of carrying on trade in the Slovak Republic	100 Euro
l)	Issue of confirmation that there is no entry in the Trade Register	3 Euro
m)	Conversion of paper documents into electronic form for each new 15 pages	5 Euro
n)	Issue of an document proving that provision of services based on trade authorisation is not restricted nor prohibited for an entrepreneur ^{33b)}	3 Euro

Notes

1. Neither the number of Certificates of Trade Authorisation which are updated nor the number of updates done at one time have any influence on the administrative fee under the letter f).
2. There is no fee for updates of residential address, place of business or seat due to renaming of the town names and street names or for a change of trade authorisation documents and data inscribed in them due to a change of legal conditions for trade activities.
3. Fee under the letter a) of point 1 of letters b), c), f), l) and n) is not charged if the proceedings are done based on submission delivered electronically and signed by electronic signature pursuant to special regulation⁴⁾

³³⁾ Article 22 par. 1 letter. e) of Act No. 455/1991 Coll. on Trade Licensing (Trade Licensing Act) as amended.

^{33a)} § 66b par. 4 of Act No. 455/1991 Coll. on Trade Licensing as amended

^{33b)} § 66b par. 4 of Act No. 455/1991 Coll. on Trade Licensing as amended. § 4 par. 2 letter b) of Act No. 293/2007 Coll. on recognition of Professional qualification as amended by Act No. 560/2008 Coll.

⁴⁾ Act No. 215/2002 Coll. on electronic signature and on amendments and changes to certain acts as amended