The overall scope of the EU projects group shall be (in order of priority according to our opinion):

1. Gather information about possibilities for influencing political and implementation mechanisms at the EU (political planning (5-7 years); 2-3 year scoping; annual work plans);

2. Create and maintain a set of "marketing material", including most importantly messages about why digital preservation is important and what is the cross-border benefit of supporting digital preservation on an EU level

3. Monitor which specific calls and funding opportunities are issued by the EC

4. Communicate all the above to the EAG/EBNA

5. Gather periodically information about the needs of archives (I am not sure that should be a task for this group or should there be some other group to do this -- the digital records group maybe?)

6. Maintain a "knowledge base" or "wiki" which is used to publish information about ongoing archival projects (I don't think that would be an immediate priority + there are already knowledge bases created by OPF / DPC and others --> we could as well also use something which is already available).

Please note that:

a) the group shall NOT be in charge for participating in discussions with the EC; but only for the communication about possibilities. Whenever there is a possibility, EAG/EBNA shall select the actual negotiators depending on the circumstances;

b) the group shall NOT limit the number of topics, as such "everything archival" should be in its scope. However, in the best case the group is at any given moment specifically looking at the topics identified in task 5 above.

The first year actions of this group might be:

2017

* establish people to belong to the group, spread tasks between individuals

* paper research on the policy structures, working groups etc of the EU;

* establish contact to national contact points and ministries to discuss the possibilities of programmes and methods etc --> let the NCPs/contacts know that all information about new programmes is of interest and should be forwarded to the group member in future;

* establish contact to key people at EC and ask to be included in further communications and discussions on digital archiving;

* (in parallel with previous) discuss and write down the "marketing sentences", discuss these within the EAG/EBNA;

* (in parallel with previous if sufficient people are available) continue gathering information about the "needs of archives".
By the end of the year the group should have good knowledge about available structures and methods + have a good list of contacts + know in general about the timeline of EC activities. As well there should be a list of really good arguments on "why digital archiving needs to be funded".

All of this can then be used in coming years to target specific programmes/ actions with specific people / interested archives + deepening synergies of "archival messages" with the "needs of archives" + create lists of archival projects etc.